



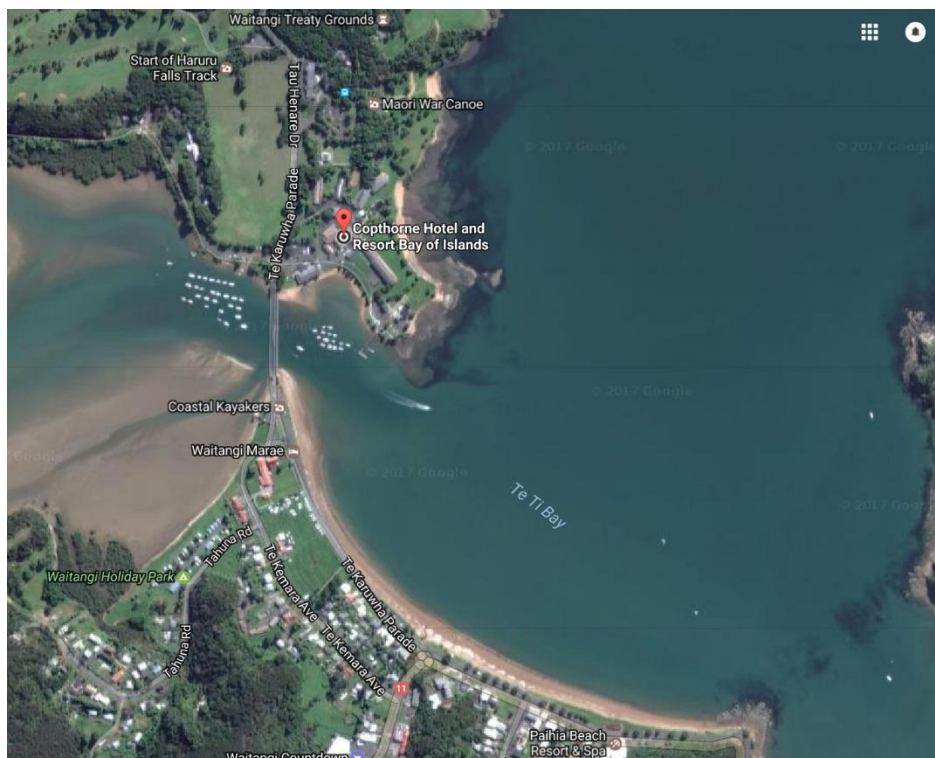
**RACE INFORMATION FOR ALL OFFICIALS**  
**Paihia Half Marathon, 12km and 5km**  
**Sunday 04 June 2017**

This information is relevant to all exhibitors, volunteers, event staff, MC, and vendors attending the event.

**Getting to the event and Event parking**

The Event Village and start/finish line will be in the carpark in front of the Copthorne Hotel and Resort in Waitangi. The address is 1 Tau Henare Drive, Waitangi. If you need help, just put Copthorne Paihia into google maps and it will take you straight there.

**Parking:** There will be a cordoned area of the carpark by the start/finish line available for all attending in an official capacity.





### Race day schedule

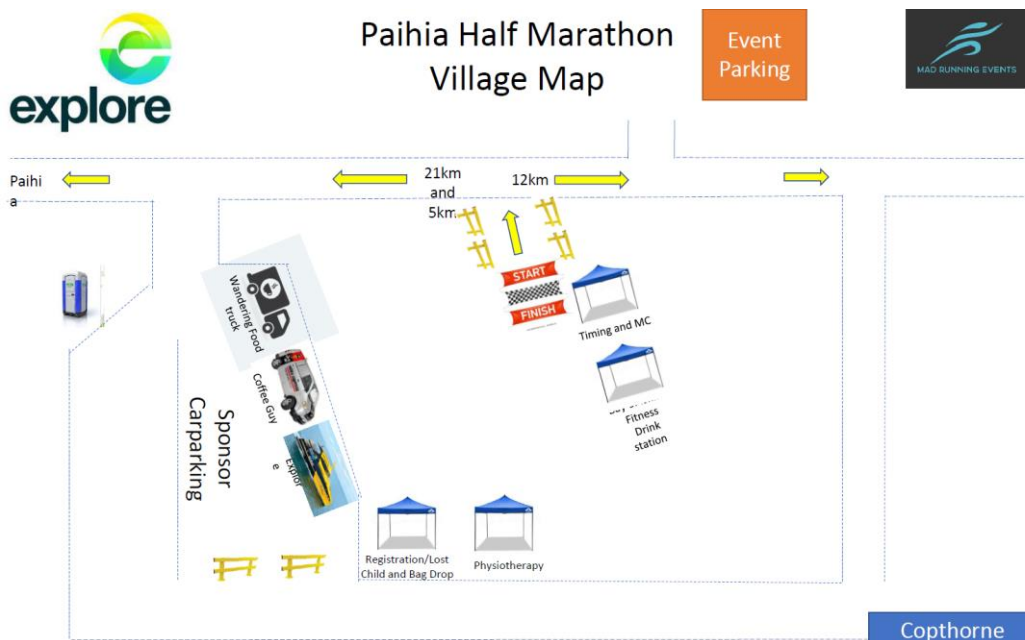
All exhibitors must be set up, ready to go by 7am when our Event Village is scheduled to open. All Course Marshals need to arrive by 7am ready for their 7.15am briefing.

- 5.00am Event staff on site
- 6.00am Exhibitors start arriving for set up**
- 7:00am Event Village and Registrations Open**
- 7:45am Race Safety Brief - all participants
- 7:50am Bay of Island Fitness Hub main warm up
- 8:00am 12km Runners/Walkers Start (You head directly towards the Haruru Falls Track)
- 8:05am Bay of Island Fitness Hub 21km warm up
- 8:15am Half Marathon Runners/Walkers Start (You head south towards the Paihia waterfront)
- 8:25am Bay of Island Fitness Hub 5km warm up
- 8:30am 5km Runners/Walkers Start (You head south towards the Paihia waterfront)
- 4:00pm Prizegiving at Alongside Bar

### Site plan

Village Director Maree Leith Phone: 0274426813

Below is a site plan to give you a sense of direction on the day. Please check with our Village Director to confirm where you will be located on the day.





## Health and Safety

Event Health and Safety Manager      Maree Leith      Phone: 0274426813

Also attached to this email is our full Health and Safety Plan. You are required to be familiar with this plan so please review it before the event. It clearly outlines our policies, procedures, and risk management strategies, many of which will be pertinent to you. For example, ensuring any cords are covered to avoid tripping, ensuring your gazebos are well secured to avoid any gazebos going AWOL. It is everyone's responsibility to make sure that any hazards that have not been pre-identified are communicated to our Health and Safety Manager so that we can act accordingly.

**Note: You (or a representative of your group) will be asked to sign a register on your arrival to confirm you have read and understood the Health and Safety Plan and are aware of your responsibilities to act in accordance in with this plan.**

## Waste Management

Also attached to this email is our Waste Management Plan. You are required to be familiar with this plan so please review it before the event. You are required to act in accordance with this plan.

## Course Marshals and Traffic Management

Course Director      David Kayes      Phone: 0278820069

Thank you for helping us out at this event. Some of your key roles will include:

1. Encourage our participants
2. Point our runners/walkers in the right direction making sure they stay on the course
3. Assist and call for help if required
4. Oh... and encourage our participants!

We are really keen to make this event a fun event for all and so have prepared some signs to help you in your role. The following are a taster of the signs we have available 😊

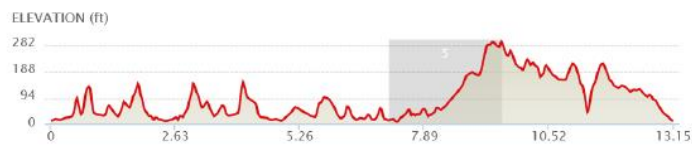
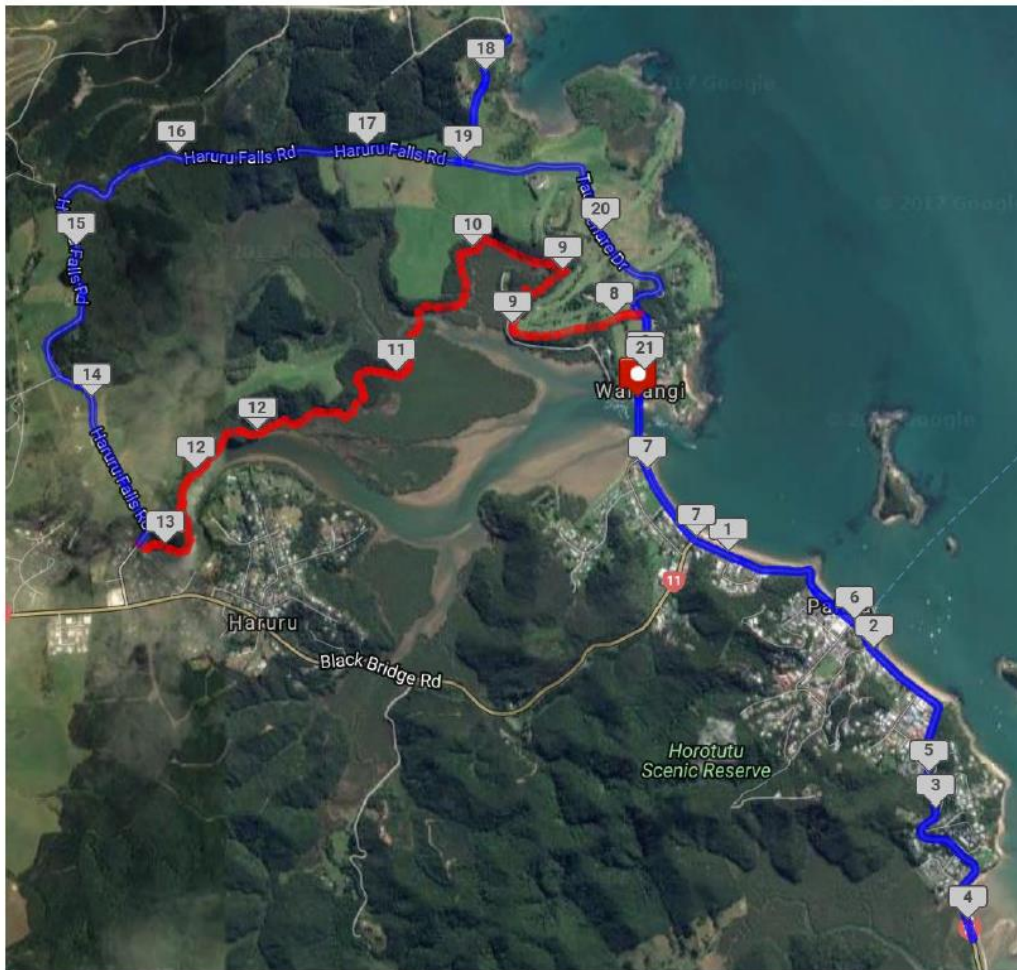
**A good run is like  
a cup of coffee.  
I'm much nicer  
after I have one**

**RUN?  
I THOUGHT  
THEY SAID  
RUM!**



The course

## Half Marathon Course

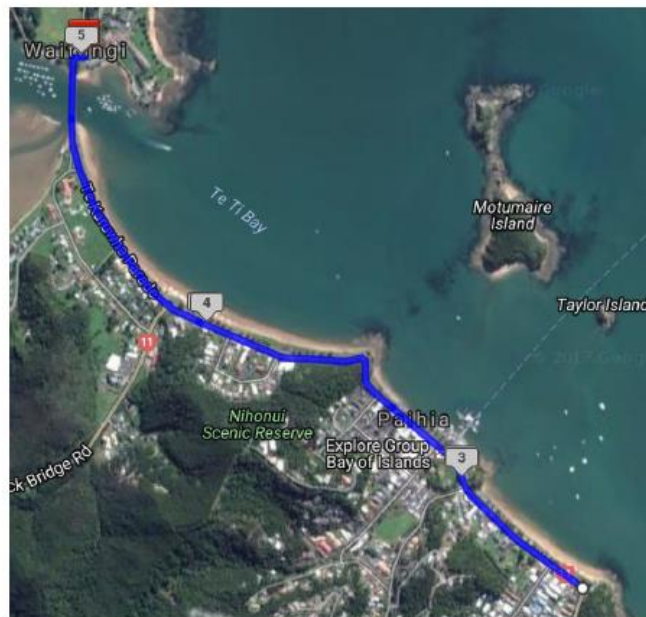




## 12km Course



## 5km Course



Thank you all for being part of the Paihia Half Marathon and helping to make this event a success!